



Antioch Lutheran Preschool REGISTRATION FORM

ANTIOCH LUTHERAN CHURCH
33360 WEST 13 MILE ROAD
FARMINGTON HILLS, MI 48334

Sharon Detter: antiochpreschool@sbcglobal.net
Yahoo Group/Lynne Gagner antiochpreschool@yahoo.com
248-626-7906 EXT:228 **FAX:** 248-626-7619

Dear Parents,

Welcome to Antioch Lutheran Preschool. Your child's preschool experience is an exciting one. We have many wonderful learning opportunities planned for your child and are looking forward to a faith-filled school year.

On the reverse of this registration letter is the **initial-registration form** that will need to be completed and returned to the preschool with the appropriate non-refundable registration fee

- **3's and 4's**-\$35.00 for congregation members & \$65.00 for non-members (per family)
- Checks should be made out to **Antioch Lutheran Church**. A notation in the memo section should specify Preschool Registration.

A confirmation letter of your child's registration will be sent via email. You will be asked to join our Antioch Lutheran Preschool Yahoo Group which is a time-sensitive first step! So look for your email invitation from our Yahoo Group Administrator, Lynne Gagner (antiochpreschool@yahoo.com). Once you join this group, further instructions on completing the registration process will be sent. Documents available to you on the Antioch Lutheran Preschool Yahoo Group site include: tuition details, preschool start dates, the health appraisal form, final-step registration materials, reminders, monthly calendars, snack calendars, monthly newsletters, yearly calendar, our class songbook and links to parenting resources just to name a few. In addition, look for the summer letter in July; it will be emailed to you. The summer letter contains a link to sign up genius which is a tool for you to sign-up for a slot to attend final-step registration at the preschool in September.

Please note: The *health appraisal form will be emailed with your child's enrollment confirmation and is available on the Yahoo Group Site in the left column under >files>*

(If you have not already done so, a physical exam should be scheduled for your child and this form should be taken to your child's physician appointment. Both sections for parent and physician of the health appraisal form should be completed and signed. The health form includes a **current immunization record**. **Current and complete immunization records are required and must be returned before the first day of school**). **Please contact the Director if you have any questions as immunization waiver requirements have changed.**

Tuition can be paid in one lump sum or nine monthly payments can be made, whichever payment plan you choose, tuition is due the 1st of each month or your child's school day closest to that date. The first tuition payment is due **August 1st**. This is a deposit which covers the last month (or May's tuition) and must be paid prior to the first day of preschool in September. If you are registering after August 1, both August and September's tuition is due by September 1st.

Please feel free to let me know if I can answer any questions or be of any help in the process of registering your child for preschool. I look forward to a wonderful school year with you and your child and welcome you to the Antioch Family.

Respectfully,
Sharon Detter, Preschool Director

Antioch Preschool Initial-Step Registration Form

Return this form with the appropriate registration fee to reserve a spot for your child.
A confirmation and further instructions will be sent via email.

FULL NAME OF CHILD _____
First Middle Last

NAME TO BE USED IN SCHOOL _____

How did you hear about our preschool program? Please specify: ___Banner out front ___ Friend/Relative
___Website ___Newspaper ___Current Student Other _____

CHILD'S BIRTHDATE _____ CHILD'S CURRENT AGE _____

ADDRESS _____

EMAIL ADDRESS (ES) (**Required**-for confirmation/info/updates/yahoo group invite) Please PRINT.
Each email address will be included in emailed information & Yahoo Group invite unless requested **not** to.

HOME PHONE (_____) _____ - _____ Mom CELL PHONE (_____) _____ - _____

Dad CELL PHONE (_____) _____ - _____

Mom WORK PHONE (_____) _____ - _____ Dad WORK PHONE (_____) _____ - _____

TODAY'S DATE: _____ 3-year-old PROGRAM ___ 4-year-old PROGRAM _____

Antioch Lutheran Church Member? YES _____ NO _____

REGISTRATION FEE: _____
(Congregation members \$35.00) (Non-members \$65.00)

IS CHILD TOILET TRAINED? Y__N__ This is **not** required, however, please make arrangements
with the Preschool Director before the start of school

Food Allergies or Special Needs-Be specific: (Note: Forms are required for medication/epi-pen administration
before the start of preschool):

PARENTS/GUARDIANS:
(PLEASE PRINT) (Father) _____ (Mother) _____

ADDRESS (IF DIFFERENT THAN CHILD'S) _____

RACE/ETHNICITY OF STUDENT:
(Required for federal reporting purposes) _____

Nondiscrimination policy: Antioch Lutheran Preschool admits and does not discriminate against any
student on the basis of any race, sex, color, national and ethnic origin, or religion in administration of its
educational policies, admissions policies and other school administered programs. All of the rights,
privileges, programs and activities are made available to all students at the school.

Office use only-Date _____ Paid ck# _____ Amount _____ 3's _____ 4's _____